

**Hamilton Health Sciences
Board of Directors**

**OPEN SESSION
Minutes**

DATE: May 30, 2024

TIME: 1:00- 5:00 PM

LOCATION: McMaster David Braley Health Sciences Centre-100 Main Street West, Hamilton

IN ATTENDANCE: Keith Monroe (Chair), Robert Galaski, Bill Laidlaw, Andrea McKinney, Jane Milanetti, Hila Taraky, Farah Alexis, Shirley Thomas-Weir, Rasha Kiswani, Janet Ozembloski (General Counsel), Jillian Morton (Recording Secretary), Dr. Paul O'Byrne, Dr. Anthony Crocco, Tracey MacArthur, Dr. Tomas VanHelder

GUESTS: Debbie Bedini, Kelly Campbell, Tim Dietrich, Leslie Gauthier, Leslie Gillies, Neil Johnson, Dr. Stephen Kelly, Donna LaForce, Dave McCaig, Dr. Tamar Packer, Bruce Squires, Anissa Hilborn, Amit Bansal, Rochelle Reid, Dr. Marc Jeschke,

REGRETS: Dr. Andrea Sekuler, Debbie Zimmerman, Amit Kapur, Sharon Pierson, Paul Gibson, Dr. Azzam Khalid, Michelle Leafloor, Aaron Levo, Dr. Ted Scott

1. Opening

The Chair called the open portion of the Board meeting to order.

1.1 Quorum

Meeting quorum was established.

1.2 Declarations of Conflict of Interest

There were no conflicts of interest declared.

1.3 Adoption of the Agenda

**It was moved by Rob Galaski and seconded by Rasha Kiswani
That the Board adopt the Agenda for the open portion of the meeting as distributed.**

**1.4 Approval the open minutes from the February 27, 2024 meeting as amended
(Farah Alexis added to attendance).**

**It was moved by Bill Laidlaw and seconded by Hila Taraky
That the Board adopt the Agenda for the open portion of the meeting as distributed**

CARRIED

1.4 Chair's Remarks

The Chair welcomed everyone to the Open portion of the June Board meeting.

1.5 Consent Agenda

The following items were included in the Consent Agenda:

Consent Items Quality Committee

- **National Surgical Quality Improvement Program (NSQIP) – 2024 05 QC-014**

Consent Items for Research & Innovation Committee

- **Innovation Strategic Direction and Priorities Update – 2024 05 RIC-009**
- **Innovation Initiatives Update – 2024 05 RIC-010**
- **Communication Plan for Research and Innovation-2024 05 RIC-012**
- **Research Institutes Updates-2024 05 RIC-012**

Human Resources Meeting

- **Workforce Planning Strategic Initiative & People Plan- 2024 05 HR-007**
- **Equity Diversity and Inclusion Report-2024 05 HR-010**

It was moved by Rob Galaski and seconded by Bill Laidlaw that all items in the open session consent agenda be approved, as distributed.

CARRIED.

The Board Chair turned the meeting over to Tracey MacArthur to present the CEO Reflection.

2. CEO Reflection

Tracey MacArthur presented the CEO Reflection to the Board.

The reflection included high points of the onboarding from the last month, including the three areas of focus. The first area of focus noted was visibility and engagement through understanding organizational culture, visiting the sites, and understanding the challenges and needs at the front lines. The second was working on the strategy for fiscal sustainability. The third was to begin to establish a foundation while looking toward the future.

Tracey reported that she heard universally from HHS staff how connected teams feel to their colleagues, managers, and the organization. In addition, regarding leadership, some challenges navigating the broader organization were identified. Tracey heard that there are desires to connect and work across sites but that there are some challenges in doing that. There is an upcoming

LeaderShift event where the emphasis is going to be on belonging, intention, and building connections, and this will be an important start to strengthening leadership.

For continuous improvement, there is also an interest at the front lines in changing and improving. There is a strong desire for empowerment. Many groups have offered to try new technology and processes. The front lines would like to work towards changing and improving issues happening within our system.

Tracey highlighted that physicians communicated that there is a need to have an option to opt out of clinical trials.

Discussion took place, and it was suggested that an education session be provided to the Board on how HHS is helping the homeless population in Hamilton. Another suggestion was that Dr. Sonia Anand provide a presentation to the HHSRI Board on a program that she is involved in for new immigrants and their children. This presentation might be appropriate for the Board.

3. Medical Advisory Committee Meeting

Dr. Anthony Crocco provided a report regarding the February 4, 2024, March 13, 2024, April 10, 2024 and May 8, 2024 MAC meetings. Dr. Crocco highlighted the movement towards a phased approach to releasing inpatient results on MyChart. In Addition, data from Leadership Position Exit Surveys is being reviewed to determine why people are leaving positions. There is also ongoing work on unsigned reports by physicians, and strategies are being implemented to improve this. Lastly, e-learning is now part of the credentials application package.

It was moved by Bill Laidlaw and seconded by Hila Taraky that the Board accepts receipt of the MAC Chair report for February 4, 2024, March 13, 2024, April 10, 2024 and May 8, 2024.

CARRIED.

4. Foundation Report to the Board

The Board received an update from Anissa Hilborn on the activities of the HHS Foundation.

The following motion was moved by Jane Milanetti and seconded by Shirley Thomas-Weir:

THAT the Board of Directors receives for information the Foundation Report.

CARRIED.

Other Business

5. Adjournment

It was moved by Rasha Kisswani and seconded by Hila Taraky that the meeting be adjourned.

CARRIED.

The meeting adjourned at 4:50 pm.

6. Independent Directors Session and CEO

7. Independent Directors Session

Keith Monrose
Chair

Janet Ozembloski
Corporate Secretary